



THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA
Vadodara – 390 002, Gujarat, INDIA

EX18/ 3023

Day & Date: Friday, February 22, 2019

To,
The Deans of the Faculties/Principals of the Colleges
The Maharaja Sayajirao University of Baroda,
Vadodara.

Subject: Amendment in O.195-F.

Reference: Syndicate Resolution Number 55 dated 29/12/2018.

Madam/Sir,

With reference to the subject cited above, I am directed to inform you that the proposal for amendment in O.195-F that is for Re-assessment of Answer-book(s) was placed before the Syndicate at its meeting held on 29th December 2018 vide proposal number 55, the Syndicate has resolved as under:

“Resolved that the proposal of amending the O.195-F that for Re-assessment of answer-book(s) as in Appendix-54 of the agenda is approved w.e.f. October 2018 examinations onwards.”

Accordingly, the O.195-F is amended to read as under:

1. If any candidate appeared for the University Examination is not satisfied with the University Assessment component, of the answer-book(s) in any Course(s)/Paper(s)/Subject(s), the concerned candidate may apply for the Reassessment of answer-book(s) in the prescribed form of application to the Registrar, The Maharaja Sayajirao University of Baroda. WITHIN 10 Working Days from the date of Declaration of the concerned Examination Result on The Maharaja Sayajirao University of Baroda Website.
2. All Course(s)/Paper(s)/Subject(s)/Assessment-type(s)/Assessment-method(s) having written component of evaluation shall be covered under the scope of Reassessment.
3. Application(s) for Reassessment of Marks/Grades obtained at the Internal Test(s)/Mid-semester Examination(s)/Practical/Viva-Voce etc. shall not be entertained by the University and not covered under the scope of Reassessment. However, the concerned Faculty/College/Department/Institute/Center shall evolve methodology for the same so far as possible, as the case may be.
4. The application form for Reassessment will be available from the Accounts Section, University Office on production of fee receipt of the concerned Examination or the same can be downloaded/filled in 'Online' on the University website. The University, if provides an option of 'Online Submission of Application for Reassessment, an applicant will be required to submit an Online Application for the same.

5. The completed application form for Reassessment in all respect shall accompany a payment of fees of INR500/- per Course/Paper/Subject (INR 250/- per Course/Paper/Subject for candidates belonging to ST/SC/SEBC/PH and such other reserved category as per the Government of Gujarat from time-to-time, on production of a certificate from competent authorities) [Online payment mode shall be preferred].
6. In case of a subject consisting of more than one paper, a separate fee shall be paid for each paper and only one application will be made for the purpose.
7. The application for Reassessment will be accepted for all the Course(s)/Paper(s)/Subject(s) at the concerned Examination, irrespective of the status of the result.
8. The application for Reassessment shall not be entertained by the University if;
 - 8.1. Application is received after the due date or,
 - 8.2. Application not accompanied by the required fee or,
 - 8.3. The Self-attested Statement of Marks(SoM)/Statement of Grade(SoG) and other relevant details required are not submitted or,
 - 8.4. Application is not submitted in the prescribed application form.

The University shall neither entertain nor enter into any correspondence in that respect whatsoever, as the case may be.

9. On receipt of the application of Reassessment of Marks/Grades, the Vice-Chancellor, in consultation with a person(s) concerned, as may be deemed fit, will appoint an Examiner/Group of Examiners to reassess the answer-book(s) in the concerned Course/Paper/Subject. Notwithstanding anything contained in the present clause, Hon'ble Vice-Chancellor is empowered for augmenting the modalities, as deem fit.
10. The following will be the modalities for Reassessment and declaration of the result thereafter:
 - 10.1. The Reassessment will also include Verification of marks at a FIRST Stage, as per O.195. If on verification of Mark(s)/Grade(s), the apparent disparity/discrepancy of Mark(s)/Grade(s) is observed between the marks originally awarded in SoM/SoG and that available on the answer-book(s) and/or within the answer-book(s) for different section(s)/question(s)/sub-question(s), including totaling error, immediate change of Mark(s)/Grade(s) shall be made operative, and the result will be declared in accordance with the actual state of Mark(s)/Grade(s). Else, the answer-book(s) shall be treated for Reassessment, as originally applied for.
 - 10.2. Such answer-book(s) of a Course/Paper/Subject, after exercising aforementioned modality shall be sent for Reassessment to another TWO Examiners appointed under O.195-F (9), the Examiners other than the one who has/have originally evaluated the answer-book(s) at the first and subsequent evaluation.
 - 10.3. After the TWO Reassessments from other Examiners so appointed under O.195-F (9) for the concerned Course/Paper/Subject, and in such manner, the average of the Original evaluation and the TWO Reassessments of Marks/Grades shall be considered as the Final Result for that Course/Paper/Subject.
 - 10.4. The rules for condonation/award of Mark(s)/Grade(s) as laid down under Ordinance 282 shall be made applicable for determining the result of such cases subsequent to Reassessment.
11. The fees paid towards the application for Reassessment shall not be refunded.

12. The candidates applying for Reassessment shall give an undertaking in writing to the effect that the result of Reassessment of answer-book(s) shall be binding and shall be acceptable even if the revised marks and the result is either negative or positive, as the case may be.
13. The result of Reassessment will be declared as far as possible within a minimum period of six weeks from the last day fixed for the receipt of the application for Reassessment.
14. Till such time as the result of Reassessment of answer-book(s) applied for is communicated to the candidate, the original result of the candidate shall be considered unchanged for all purposes.
15. In case of delay in declaration of Reassessment result(s), it is obligatory for the concerned candidate to apply appearance for next Examination. In case of the candidate remaining successful in Passing/Completing concerned Course/Paper/Subject, and thereby need not to appear for next Examination, FULL Examination fees paid shall be refunded, even if the concerned candidate has appeared for the next Examination, and the connected result of such non-required appearance shall be treated as Cancelled.
16. In all cases the result of Reassessment shall be considered as the FINAL Result for the Course(s)/Paper(s)/Subject(s) and/or Examination(s).
17. If the modified result due to Reassessment of answer-book(s) is declared after the commencement of the next higher academic-term, the candidate shall be eligible to seek admission to the higher class/higher part of the concerned Academic Programme in accordance with the relevant Ordinances, Rules and Regulations framed by the University in that behalf from time-to-time and no claim will be made for making any relaxation in academic requirement for that higher class/higher part of the Academic Programme.
18. This new scheme of Reassessment be made effective from immediate effect from the Examinations of October-2018.
19. Preservation of Answer-book(s)
The answer-book(s) of the university examination(s) shall be preserved by the University Examination Section for a period of SIX months [06 months] from the date of declaration of the result of the concerned examination and shall thereafter be disposed of in the manner as decided by the university from time-to-time. The application(s) received after such date (i.e. after completion of preservation period so specified hereinabove) shall not be entertained. The answer-book(s) of those candidates who have made representation under any of the Ordinances or otherwise in stipulated period, his/her answer-book(s) shall not be disposed off, till the resolution of the application.

Note:

Hon'ble Vice-Chancellor is authorized to accept the application for Reassessment of answer-book(s), even after the elapse of the due date, but within the "Preservation Period" as stipulated above and shall have discretionary power to waive the fees towards Reassessment.

The same is sent herewith for wider dissemination amongst all concerned.

Deputy Registrar (Examinations)

Copy to:

1. PS to VC / I/c.Registrar
2. Heads of the Departments – through the Dean/Principal – with a request to circulate to all concerned with student put up on NOTICE BOARD.
3. Hon'ble Director, Computer Centre – with a request to upload the amended O.195-F on University website.
4. Account Section / Audit Section.